



DEPARTMENT OF THE ARMY and AIR FORCE

Joint Forces Headquarters, Kentucky National Guard
Boone National Guard Center, 100 Minuteman Parkway
Frankfort, Kentucky 40601-6168

KG-AG

1 March 2009

MEMORANDUM FOR All Commanders, Supervisors, and AGR Personnel, KYARNG

SUBJECT: (KYNG Log Number P09-008) T32 Enlisted AGR Attendance at Officer Candidate School (OCS)

1. References: AR 135-18, NGR 600-5, NGR 600-100, and NGR 351-5.
2. Purpose: To clarify the procedures for an enlisted AGR member to attend OCS and to clarify subsequent assignment to an officer AGR position.
3. IAW NGR 600-5, Paragraph 4-4, an enlisted AGR member must intend to accept a commission upon completion of the OCS program.
4. Requests for attendance at OCS will be considered on a case-by-case basis and must be endorsed through the chain of command (through HRO-AGR) to the Chief of Staff for final approval. T32 enlisted AGR members are not authorized to attend the federal OCS program in AGR status under 10 USC. In addition, each Soldier who attends OCS must sign the attached DA 4187 (Statement of Understanding). A copy of the DA 4187 will be maintained in their HRO AGR official personnel file. Failure to fulfill the requirements of the Statement of Understanding will terminate member from the AGR program.
5. All members who are accepted into the State OCS program will be removed from the EPS list. T32 enlisted AGR members will not be promoted to the rank of Staff Sergeant/E6 for the purpose of attending OCS. However, AGR members exceeding the rank of Staff Sergeant will maintain their current rank while attending OCS.
6. All T32 enlisted AGR members classified as Officer Candidates who are attached to the 238th Regiment and who meet the commissioning qualifications IAW NGR 600-100 or those who hold a Certificate of Eligibility are eligible to apply for advertised T32 officer AGR job announcements. Another option is selection through the Order of Merit list process.
 - a. During October, November, December of each FY, the Command Group (CoS), MACOM Rep (MACOM AO), J1 Rep (OPM), and HRO (AGR Manager) will identify one (1) or two (2) projected AGR officer losses in which HRO will advertise as Area 1 (On-Board AGRs only), 2LT/1LT positions.
 - b. The Command Group (CoS), MACOM Rep (MACOM AO), J1 Rep (OPM), and HRO (AGR Manager) will develop an Order of Merit Listing (OML) based off the number of projected AGR officer losses and number of T32 AGRs enrolled in Phase I of the OCS program. Each T32 AGR will be ranked and prioritized based on their demonstrated performance and leadership potential.

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c. The OML will be a competitive process using the following criteria (at a minimum):

- (1) Phase I OCS Class Standing
- (2) Last four (4) NCOERs
- (3) Military Appearance (DA Photo) and Height/Weight
- (4) Last four (4) APFT
- (5) Civilian Education Level

d. T32 enlisted AGR members on the top of the OML will be issued a memorandum from the Chief of Staff and the AGR Readiness Branch stating that they have been offered a full-time authorized MTOE/TDA and NGB Para/Line (a.k.a. SPIMS).

7. On Board T32 Enlisted AGRs interested in attending OCS and accepting an appointment as a Commissioned Officer must compete and be selected for entry level AGR Officer positions either through a competitive board process or through an Order of Merit listing.

8. If there is no vacant officer AGR position and the AGR member accepts a commission, he must resign his AGR tour.

9. IAW AR 135-18, enlisted AGR members who are appointed as commissioned officers may be continued in the AGR Program provided a position commensurate with their grade and skill is available (vacant or projected).

10. Initial commissioned branch/specialty will be accomplished per IAW AR 135-18 Paragraph 4-1. A condition of accepting fulltime employment requires completion of OCS, BOLC, and the applicable OBC within a reasonable timeframe after acceptance of the AGR position.

11. T32 officer AGR positions will be filled based on the needs of organization (state) and not necessarily where individual was assigned.

12. Point of contact for further information is the AGR Program Manager, MAJ Shontelle Adams at DSN 667-1340 or commercial 502-607-1340.



EDWARD W. TONINI
Major General, KYNG
The Adjutant General

PERSONNEL ACTION

For use of this form, see AR 600-8-6 and DA PAM 600-8-21; the proponent agency is ODCSPER

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 5, Section 3012; Title 10, USC, E.O. 9397.

PRINCIPAL PURPOSE: Used by soldier in accordance with DA PAM 600-8-21 when requesting a personnel action on his/her own behalf (Section III).

ROUTINE USES: To initiate the processing of a personnel action being requested by the soldier.

DISCLOSURE: Voluntary. Failure to provide social security number may result in a delay or error in processing of the request for personnel action.

1. THRU (Include ZIP Code) JFHQ-HRO ATTN: COL Donald Conover BNGC FRANKFORT, KENTUCKY 40601	2. TO (Include ZIP Code) JFHQ-COS ATTN: COL Rondal Turner BNGC FRANKFORT, KENTUCKY 40601	3. FROM (Include ZIP Code)
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SECTION I - PERSONAL IDENTIFICATION

4. NAME (Last, First, MI)	5. GRADE OR RANK/PMOS/AOC	6. SOCIAL SECURITY NUMBER
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SECTION II - DUTY STATUS CHANGE (AR 600-8-6)

7. The above soldier's duty status is changed from _____ to _____
effective _____ hours, _____

SECTION III - REQUEST FOR PERSONNEL ACTION

8. I request the following action: (Check as appropriate)

<input type="checkbox"/> Service School (Enl only)	<input type="checkbox"/> Special Forces Training/Assignment	<input type="checkbox"/> Identification Card
<input type="checkbox"/> ROTC or Reserve Component Duty	<input type="checkbox"/> On-the-Job Training (Enl only)	<input type="checkbox"/> Identification Tags
<input type="checkbox"/> Volunteering For Oversea Service	<input type="checkbox"/> Retesting in Army Personnel Tests	<input type="checkbox"/> Separate Rations
<input type="checkbox"/> Ranger Training	<input type="checkbox"/> Reassignment Married Army Couples	<input type="checkbox"/> Leave - Excess/Advance/Outside CONUS
<input type="checkbox"/> Reassignment Extreme Family Problems	<input type="checkbox"/> Reclassification	<input type="checkbox"/> Change of Name/SSN/DOB
<input type="checkbox"/> Exchange Reassignment (Enl only)	<input type="checkbox"/> Officer Candidate School	<input checked="" type="checkbox"/> Other (Specify)
<input type="checkbox"/> Airborne Training	<input type="checkbox"/> Asgmt of Pers with Exceptional Family Members	OCS UNDERSTANDING

9. SIGNATURE OF SOLDIER (When required)

10. DATE (YYYYMMDD)

SECTION IV - REMARKS (Applies to Sections II, III, and V) (Continue on separate sheet)

I understand that if I fail to complete Officer Candidate School (OCS), Basic Officer Leadership Course (BOLC), and Officer Basic Course (OBC), I will be separated from the AGR program.

I must be a member of the Kentucky Army National Guard. I must meet the Army Medical retention standards IAW chapter 3, AR 40-501.

I understand if no position is available, I must have approval from the Adjutant General or Designated Representative in order to attend OCS. And if there is not a T32 Enlisted AGR position to fill, I will have an option to proceed through OCS IOT to receive a "Certificate of Eligibility". This allows a soldier to attend OCS, graduate and place their promotion/appointment to 2LT on hold for a period of two years pending an AGR vacancy. The AGR Management Branch must approve this process.

AGR personnel may apply for and, if selected, attend an active or state OCS program course within the provisions of NGR 351-5. Upon graduation from the state OCS program, the AGR member may accept the commission only if selected for assignment to an officer AGR position or the member may accept a certificate of eligibility and continue in AGR status as an enlisted person until assignment can be obtained. If there is no vacant officer AGR position and the AGR member accepts a commission, he must resign his AGR tour.

I understand I can not be promoted to the grade of Staff Sergeant/E6 for the purpose of attending OCS. And AGR Soldiers will not exceed the grade of Staff Sergeant/E6 while attending OCS.

SECTION V - CERTIFICATION/APPROVAL/DISAPPROVAL

11. I certify that the duty status change (Section II) or that the request for personnel action (Section III) contained herein -

☐ HAS BEEN VERIFIED ☐ RECOMMEND APPROVAL ☐ RECOMMEND DISAPPROVAL ☐ IS APPROVED ☐ IS DISAPPROVED

12. COMMANDER/AUTHORIZED REPRESENTATIVE

13. SIGNATURE

14. DATE (YYYYMMDD)